

## **RUNDSCHREIBEN Nr. 78/WASSERBALL/2021**

### **FINA Water Polo Development School for Referees** **20th & 21st November 2021, Vienna**

- Description:** Face-to-face development course aimed to meet the needs of National Federations that do not have any Water Polo referees training programs in place.
- Target:** Designed for starting referees, interested and willing to officiate at a National level and having ambition to continue at an International level.
- Language:** English
- Instruction:** Theoretical education with video support; concluding with an exam.
- Eligibility:** Candidates must be at least 16 years of age at the start of the FINA Development School Program. No prior officiating experience is required.
- Location:** Pentahotel Vienna, Margaretenstraße 92, 1050 Wien
- Date:** 20th & 21st November 2021, times to be scheduled
- Lecturer:** Boris Margeta
- Costs:** Will be covered by OSV and FINA

**Hotelrooms can be booked via OSV ([marketing@schwimmverband.at](mailto:marketing@schwimmverband.at)):**

Single Room: €210 with Full Board  
Double Room: €310 with Full Board  
Booking-Deadline: 28.10.

**For the registration we need the following info and data via email ([attila.kiss@chello.at](mailto:attila.kiss@chello.at)) until 28.10.:**

- Name
- Date of Birth
- Address
- Electronic passport photo (< 1 MB, *Surname\_First name\_Pic.jpg*)
- Scan of passport (< 1,5 MB, *Surname\_First name\_Passport.jpg*)
- Email address

Wien, 21.10.2021

**ÖSTERREICHISCHER SCHWIMMVERBAND**

Gerd LANG, e.h.  
OSV Vizepräsident

Walter BÄR, e.h.  
Sportdirektor

Attachment: Fina Accreditation Photo Requirements

## Photo Guidelines

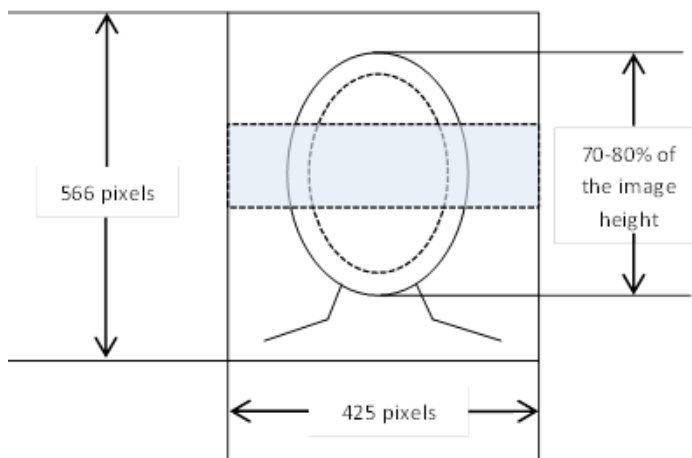
The photograph which you provide with your application must be in the format specified below. These format requirements meet internationally agreed standards.

Please note that failure to adhere to these guidelines may result in your visa application and/or accreditation **NOT** being processed.

**Examples of acceptable and not acceptable photos can be found on the following pages.**

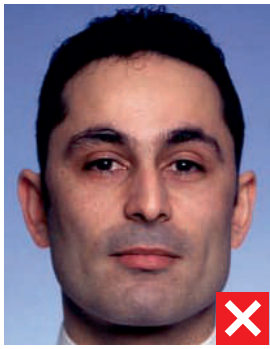
### Size and Format:

- In colour (not black and white)
- Minimum 425x566 pixels (WxH)
- Maximum image size of 1mb
- Format: \*.jpeg (\*.jpg)

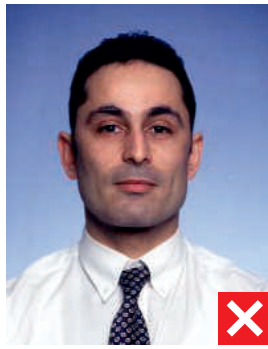


### **The photographs must be:**

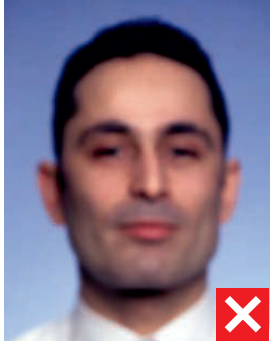
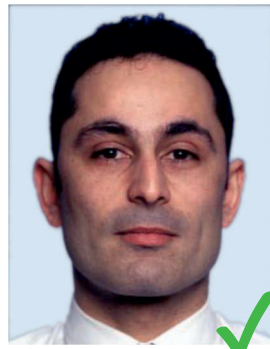
- taken against a plain white, light grey or light cream background
- free from shadows
- taken in full-face view directly facing the camera, chin and shoulders must be visible
- with a neutral expression with the mouth closed (no grinning, frowning or raised eyebrows)
- taken with the eyes open looking straight at the camera and clearly visible (with no sunglasses or tinted spectacles, and no hair across the eyes)
- in sharp focus and clear
- free from reflection or glare on spectacles, the frames of which must not cover any part of the eyes
- taken of the full head, without any covering unless worn for religious reasons (provided that a person is photographed likewise in the passport)
- of each person on their own (no objects, chair backs or other people visible)
- free from any editing to improve or alter the appearance in any way
- taken no earlier than 6 months before the documents are submitted
- originals only (copied or scanned photographs are **NOT** acceptable)



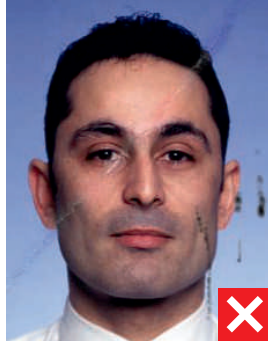
too close



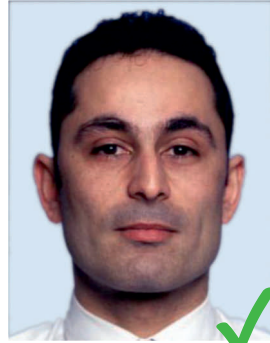
too far away



blurred



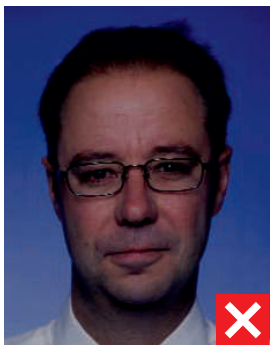
ink marked/creased



looking away



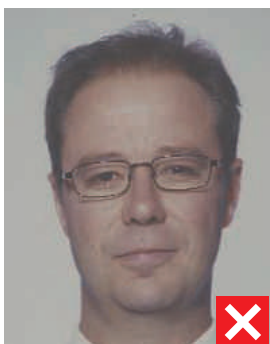
unnatural skin tones



too dark



too light



washed out colour



pixelated



## Photograph quality

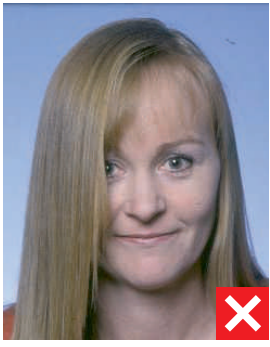
### The photographs must be:

- no more than 6-months old
- 35–40mm in width
- close up of your head and top of your shoulders so that your face takes up 70–80% of the photograph
- in sharp focus and clear
- of high quality with no ink marks or creases

### The photographs must:

- show you looking directly at the camera
- show your skin tones naturally
- have appropriate brightness and contrast





hair across eyes



eyes closed



portrait style



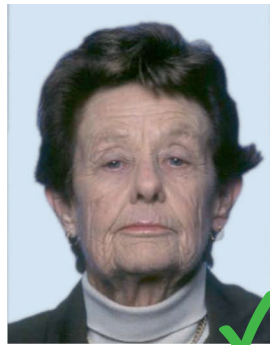
eyes tilted



busy background



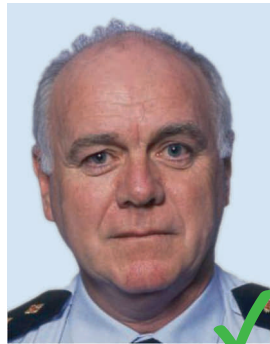
not centred



flash reflection on skin



redeye



shadows behind head



shadows across face



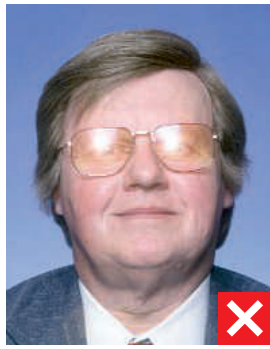
## Style and lighting

### The photographs must:

- be colour neutral
- show your eyes open and clearly visible—no hair across your eyes
- show you facing square on to the camera, not looking over one shoulder (portrait style) or tilted, and showing both edges of your face clearly
- be taken with a plain light-coloured background
- be taken with uniform lighting and not show shadows or flash reflections on your face and no red eye



dark tinted lenses



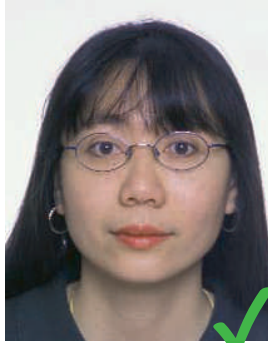
flash reflection on lenses



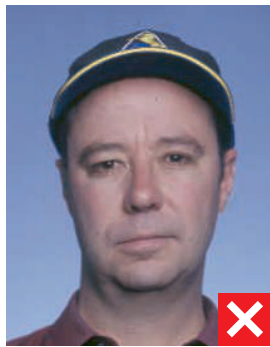
frames too heavy



frames covering eyes



wearing a hat



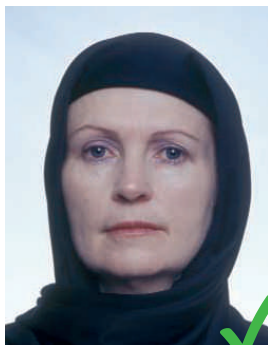
wearing a cap



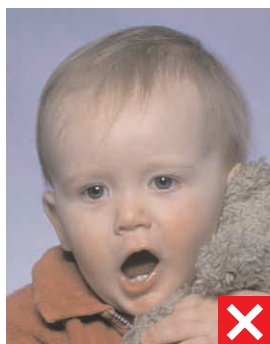
face covered



shadows across face



shows another person



mouth open and toy too close to face



## Glasses and head covers

### If you wear glasses:

- the photograph must show your eyes clearly with no flash reflection off the glasses, and no tinted lenses (if possible, avoid heavy frames—wear lighter framed glasses if you have them)
- make sure that the frames do not cover any part of your eyes.

### Head coverings:

- are not permitted except for religious reasons, but your facial features from bottom of chin to top of forehead and both edges of your face must be clearly shown.

## Expression and frame

### Your photographs must:

- show you alone (no chair backs, toys or other people visible), looking at the camera with a neutral expression and your mouth closed.